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Commonwealth of Massachusetts  
Division of Professional Licensure  
Office of Public Safety and Inspections  
Board of Building Regulations and Standards  
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COMMISSIONER, DIVISION OF  
PROFESSIONAL LICENSURE

ROBERT ANDERSON  
ADMINISTRATOR

Agenda

STATE BOARD OF BUILDING REGULATIONS AND STANDARDS  
BUILDING OFFICIAL CERTIFICATION COMMITTEE

UMASS Amherst  
Amherst, MA  
October 3, 2017 10:00 a.m.

Meeting called to order by the Chairman at \_\_\_\_\_ followed by roll call:

1. Roll Call

- |  |                                  |                                 |
|--|----------------------------------|---------------------------------|
| a. Donald R. Torrico, Chairman, BOWM     | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| b. Michael Clancy, Vice Chairman, SEMBOA | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| c. Jeffrey Richards, MBCIA               | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| d. Bonnie Weeks, Member at Large         | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| e. Andrew Bobola, Member at Large        | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| f. Matthew Hakala, Member at Large       | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| g. Roger Fuller, MMA Representative      | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| h. Member of Academia                    | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| i. Bill Horrocks, BBRS Representative    | <input type="checkbox"/> present | <input type="checkbox"/> absent |

Guest Present:

Linda Shea, Office of Public Safety and Inspections

2. The minutes from the last meeting on **September 6, 2017** were reviewed by members present; **motion to approve these minutes was made by \_\_\_\_\_, seconded by \_\_\_\_\_.**



3. Application for Certification Packets:				M	S
a) Turner, Paul	Town of Bridgewater	Local Inspector Appointed 8/25/2016 23.5 CEU's - OK <i>Copies of all exams have been received</i>			
4. Examination Approval Packets:				M	S
<i>Copies of resumes provided today</i>					
a) Granai, Jason	No Affiliation (Athol)	Qualifications Local and/or I of B			
b) Loura, Michael	No Affiliation (Hudson)	Qualifications Local and/or I of B			
c) Patten, Kristen	No Affiliation (Waltham)	Qualifications Local and/or I of B			
d) Riordan, Daniel	City of Malden	Qualifications Local and/or I of B <i>Ack NERF 10/3/2017</i>			
e) Rubin, Eric	No Affiliation (Stoneham)	Qualifications Local and/or I of B			
f) Sharkey, Tracy	No Affiliation (Douglas)	Qualifications Local and/or I of B <i>Quals denied 4/6/2016</i>			
g) Whitman, Anthony	No Affiliation (N. Chelmsford)	Qualifications Local and/or I of B <i>Quals denied 3/1/2017</i>			
5. New Employee Report Form Packets:				M	S
<b>Footnote:</b> <b>R7.1.7.4 Conditional appointments</b> 7. Any individual conditionally appointed as an inspector of buildings/building commissioner shall first be certified as a local inspector. 'February, 2011'  September 4, 2013 ~ On a <b>MOTION</b> by Bill Horrocks and <b>SECONDED</b> by Bonnie Weeks it was voted to review and Acknowledge each <i>New Employee Report Form</i> individually					
a) Chartrand, Eric	City of Fitchburg	Acknowledge NERF <b>Local Inspector</b> Appointed 8/28/2017 Quals approved 9/6/2017 0 CEU's <i>not required</i> Signed by Mayor			
b) Riordan, Dan	City of Malden	Acknowledge NERF <b>Local Inspector</b> Appointed 9/18/2017 <i>Quals to be approved 10/3/2017</i> 0 CEU's <i>not required</i> Signed by Mayor			
c) Roberts, David	City of Northampton	Acknowledge NERF <b>Local Inspector</b> Appointed 9/1/2017 Quals 8/2/2017 0 CEU's <i>not required</i> Signed by Mayor			

## 6. Extension Requests to be Certified Packets:

### Footnote:

**R7.1.7.4.1 Requests for exam schedule extension.** Upon written petition to the BOCC, any conditional appointee unable to comply with the examination schedule as cited in R7.1.7.4 may for cause, be granted an extension of time in order to comply. Petitions shall be forwarded to the clerk of the BOCC on forms for such purpose, and addressed to the office of the BBRs. The conditional appointee shall state all reasons to substantiate the request for an extension of time. Conditional appointees who have not attempted the examination schedule as herein defined during the prescribed period shall not be granted an extension, and no conditional appointee shall be afforded more than three extensions of time beyond the prescribed period for the level of certification sought. **'January 1, 2008'**

			M	S
a) Brodo, Stephen	Town of Mattapoisett	<p>Extension for Local (1<sup>st</sup> extension)  Appointed 9/20/2016  12 months 9/30/2017  6 months 3/31/2017  88 CEU's</p> <p>Passed B1 1/27/2017  Passed B2 3/29/2017  Failed F3 4/14/2017, 9/13/2017</p> <p><i>"F# exam is written as a practical/applied exam much different than B1 &amp; B2. Time extension requested is to further understand how to find, translate and apply the code requirements to achieve a correct answer for an examination."</i></p>		
b) Hutchins, Paul	Town of North Andover	<p>Extension for Local (1<sup>st</sup> extension)  Appointed 9/12/2016  12 months 9/30/2017  6 months 3/31/2017  34 CEU's</p> <p>Passed 1B 1/18/2017  Passed 2B 4/23/2017</p> <p><i>"I am requesting an extension for my last 3B Fire Protection General. Between having problems with testing facility (computer froze up) and heavy work load and personnel load, I have not been able to put enough time in to preparing for my last exam."</i></p>		
c) Sands, Patrick	Town of Concord	<p>Extension for Local (3<sup>rd</sup> extension)  Appointed 9/1/2015  First Extension through 3/31/2017  Second Extension through 9/30/2017  21 CEU's OK - will need 27 by December 31, 2017</p> <p>Passed 1A 2/1/2016  Passed 1B 6/21/2016  Failed F3 9/1/2016, 9/14/2016</p> <p><i>"Concord is a part-time job. I work a full time job in another town (not a building official) I have scheduled F-3 exam for the end of September."</i></p>		

## 7. Hearings:

### Footnote:

**R7.4.1.4 Decisions and discipline of certification holders.** The BOCC shall issue a written decision after the hearing. Decisions shall be issued in a reasonably prompt manner. **The decision of the BOCC shall serve as a recommendation to the BBRs and shall be promptly forwarded by the Administrator to the full board for review.** If after a hearing the BOCC finds that the holder has violated any provision of R7.4.1.5, it may recommend suspension of a certification for a fixed period of time, revocation of a certification permanently, or a reprimand of the certification holder. Further, the BOCC may recommend that any order include appropriate remedial or disciplinary conditions. Once forwarded to the BBRs, the board shall either, adopt the recommendation in its entirety, adopt the recommendation with amendment, reject the recommendation in its entirety, or remand the matter to the

BOCC further proceedings. A certificate holder whose certification is revoked may apply in writing to the Board for reinstatement no sooner than one year from the date of the revocation.

## 8. Review Application for Continuing Education – Exhibit Items attached

The continuing education submitted was reviewed by members present; **motion to approve was made by \_\_\_, seconded by \_\_\_. Motion passed by unanimous vote.**

(\*) Courses previously approved

Name	Date	Course Description	CEU's	Cat	Course Number
District 5		2017 NFPA 25 Inspection, Testing & Maintenance Training three (3) day road trip to Cranston, RI The training is from 8:00 – 5:00 with 1 hour for lunch (8 hours) with 1 hour Round Table discussion on the bus trip down and 1 hour Round Table discussion on the bus trip home – some inspectors may take their own transportation			
	Day 1	Intro & NFPA 25 Chapters 1-5 West System Presentation Wet Systems Hand On Chapters 6,7,9 Hydrant Flow Testing			
	Day 2	Dry Systems Presentation & Hands On NFPA 25 Chapters 14 & 15 Simulated Inspection Discuss Inspection Results Wet Fire Demonstration			
	Day 3	Deluge & Preaction Presentation & Hands On JPR Testing Deluge System Live Fire Demonstration Evaluation & Wrap Up			
		2017 NFPA 25 Fire Pump Training – two (2) day road trip Training is from 8:00 -4:30 with 1 hour for lunch and two 15 min. breaks (7 hours) with 1 hour Round Table discussion on the bus trip down and 1 hour Round Table discussion on the bus trip home – some inspectors may take their own transportation			
	Day 1	Pump Types/Pump Room Requirements Electrical Safety Controllers & Transfer Switches Safety Inspection / PPE Electrical System Testing Suction & Discharge Piping & Jockey Pumps			
	Day 2	Flow Devices Inspection Requirements / Pump Testing Setup Fire Pumping Testing Weekly/Monthly/Annual Most Common Pump Problems Graphing & Reporting Pump Challenge Wrap Up			
District 5	June 27, 2017	District Meeting – Local Issues, Permit Process, Energy Code	2.0	1	D5-0617
Adelle Reynolds	August 1, 2017	Excavation Safety: Are You a Competent Person? Offered by New England Water Works Association	1.5	1	
District 11	June 27, 2017	District Meeting – Building and Zoning	2.0	1	D11-0617
Joel Bedard	May 18, 2017	CSL 12 hour course – On-Line-Classes	10.0	1	C-2233
Gene Novak	August 1, 2017	2017 Hurricane Preparedness Webinar presented by MEMA	2.0	1	
MetroWest	August 15, 2017	2015 IRC Transition from the 2009 IRC	6.0	1	MW-0817

MBCIA	February 23, 2017	American Wood Council Tall Wood Buildings	3.0	1	<b>MB-0217</b>
	March 30, 2017	Fire Stopping with Wayne Barrows	3.0	1	<b>MB-0317</b>
	April 27, 2017	2015 IBC changes with Code Red	3.0	1	<b>MB-0417</b>
	May 20, 2017	Commercial Energy Code with Clearesult	3.0	1	<b>MB-0517</b>
	June 29, 2017	Polyisocyanurate Insulation Mfg Association Spray Roof Insulation	2.5	1	<b>MB-0617</b>
BOWM	April 19, 2017	Venting for All Fuel Types	2.0	1	<b>WM-0417</b>
	May 17, 2017	Overview of IECC 2015 with MA Amendments and Stretch Energy Code with Mark Newey	2.0	1	<b>WM-0517</b>
	June 21, 2017	Commercial Mechanical Training	2.0	1	<b>WM-0617</b>
	July 19, 2017	521 CMR Architectural Access Code with Thomas Hopkins	2.0	1	<b>WM-0717</b>
SEMBOA	August 9, 2017	Commercial Energy Code	2.5	1	<b>SE-0917</b>
Joseph Braga	2017	CSL Exam Prep Instructor for Construction Certification Institute.			
		2009 IBC abnd now 2015 IBC	10.0	2	<b>No#</b>
		2009 IRC and now 2015 IRC	10.0	2	<b>No#</b>
		2012 IECC and now 2015 IECC, both Commercial and Residential	10.0	2	<b>No#</b>
		OSHA	10.0	2	<b>No#</b>
		521 CMR	10.0	2	<b>NO#</b>
Keith Fox	August 24, 2017	Proper Use of Masonry Joint Reinforcement and Accessories webinar offered by AEC Daily Corp	1.0	2	
Tiffany Skogstrom	2017	Massachusetts Chemical Safety and Climate Change Preparedness Training offered by Office of EPA, OTA and seven RPAs.			
BOWM	August 16, 2017	Changes from 2009 to 2015 IBC with Mass Amendments	3.0	1	<b>WM-0817</b>
District 12	August 30, 2017	District Meeting A.H.J.	2.0	1	<b>D12-0817</b>

**9. Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting**

Examination Approval packet:

- a. For Informational purposes:

There are currently 723 certified building inspectors -- 291 Local - 432 Inspector of Buildings

- b. Complaint by Mr. Stanley Sokol Clint Muche, Deputy Building Commissioner City of Lynn, is not qualified or certified as a building official.

Next meeting scheduled for **October 4, 2017, Amherst, MA**